

MINUTES OF THE REGULAR MEETING OF THE  
DURHAM RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
February 9, 2023

The regular meeting of the Board of Directors of the Durham Recreation and Park District was held on Thursday, February 9, 2023 at the Durham Memorial Hall. Vice Chairperson Bradley called the meeting to order at 5:30 pm. Directors Hayes, Headley, Sohnrey were present, Goepf was absent. Also in attendance: Kelley Parsons-District Manager, Kirsten Cyr-Administrative Manager and Garrett Vincent-Rec. Coordinator-P/T. Hayes opened the meeting with the Pledge of Allegiance.

**Consent Agenda:**

Hayes made a motion to approve the consent agenda, January 5 Payroll Register, warrant # 034636; Payment of January Bills Reg. #1, warrant # 034637-034654; January Bills Reg. # 2, warrant # 034655-034664; January 15 Payroll Registers, warrant # 034666-034686; January Bills Reg. # 3, warrant # 034665; January Bills Reg. # 4, warrant # 034687-034691; January Bills Reg. # 5, warrant # 034692-034697; January 31 Payroll Register, warrant # 034698-034720.

Approval of refunds and transfer of net revenues to the Tri Counties receipt deposit checking account for January, 2023; check #'s 2389-2396 for \$44,954.67.

Approval of Minutes from January 12, 2023 Regular Board of Directors Meeting, and Safety Mtg. Minutes from February 2, 2023. Approval of Program Summaries and Financial reports for: January Cubbies Financial, January ASP Financial, Christmas Break Camp Financial, January Yoga Classes-Adult, Co-ed Adult Volleyball Financial, County and in House Financials for January.

The motion was seconded by Headley and passed 4-0 with, Bradley, Headley, Sohnrey and Hayes all voting in favor, Goepf was absent.

**Public Comment:** None

**Old Business**

1. **Prop 68 Update**-District Manager Parsons let the Board know that we are just waiting on paperwork/forms from Prop 68 rep. to move forward with the pickle ball court. We met with the sales rep. for the playground equipment. It should be delivered in March. The goal is to find a local contractor to work the ground before it's delivered.

**Current Business**

1. **Update from Parade & Picnic Attendee**-Andrew Headley said the fundraising is going very well. They have reached half of the goal to cover all the fees for the parade and picnic and fireworks if they get approved. He also said they will have a home run derby, food trucks and a 3 on 3 basketball game.
2. **Approve Fireworks Show for Parade & Picnic**-After some discussion Sohnrey made the motion to approve the fireworks the evening of Parade Day. Hayes seconded and it passed 4-0 with Bradley, Hayes, Sohnrey, Headley all voting in favor and Goepf was absent.

3. **Approve Resolution Authorizing Execution of Loan Documents and Incumbency Certificate-**  
After some discussion Hayes made the motion to approve signing the CSDA Loan Documents and the Incumbent Form authorizing Parsons to sign forms for the District. Headley seconded and it passed 4-0 with Goepp absent.
4. **Approve Durham Dolphin Spring Contract-**After some discussion Sohnrey made the motion to approve the Durham Dolphin Spring Contract. Headley seconded and it passed 4-0 with Goepp absent.

**Recreation Supervisor’s Report**

The board agreed to receive the report as presented.

**Recreation Coordinator Report**

The board agreed to receive the report as presented.

**Park Supervisor’s Report**

The board agreed to accept the report as presented.

**District Manager’s Report**

The board agreed to accept the report as presented.

**Correspondence:** Marge’s Card and Kirsten’s letter received a thank you from the board.

**Reports from the Board:**

Bradley Had questions about the parking for the fireworks show at the park, Headley said we should be fine for parking.

Headley had nothing to report.

Hayes told Kirsten Cyr thank you for donating more trees for the parks.

Sohnrey had nothing to report.

Goepp was absent.

There being no further business, the meeting was adjourned at **6:05 p.m.**

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Chairman

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Secretary

*Next Regularly Scheduled Board Meeting: March 9, 2023 5:30pm*